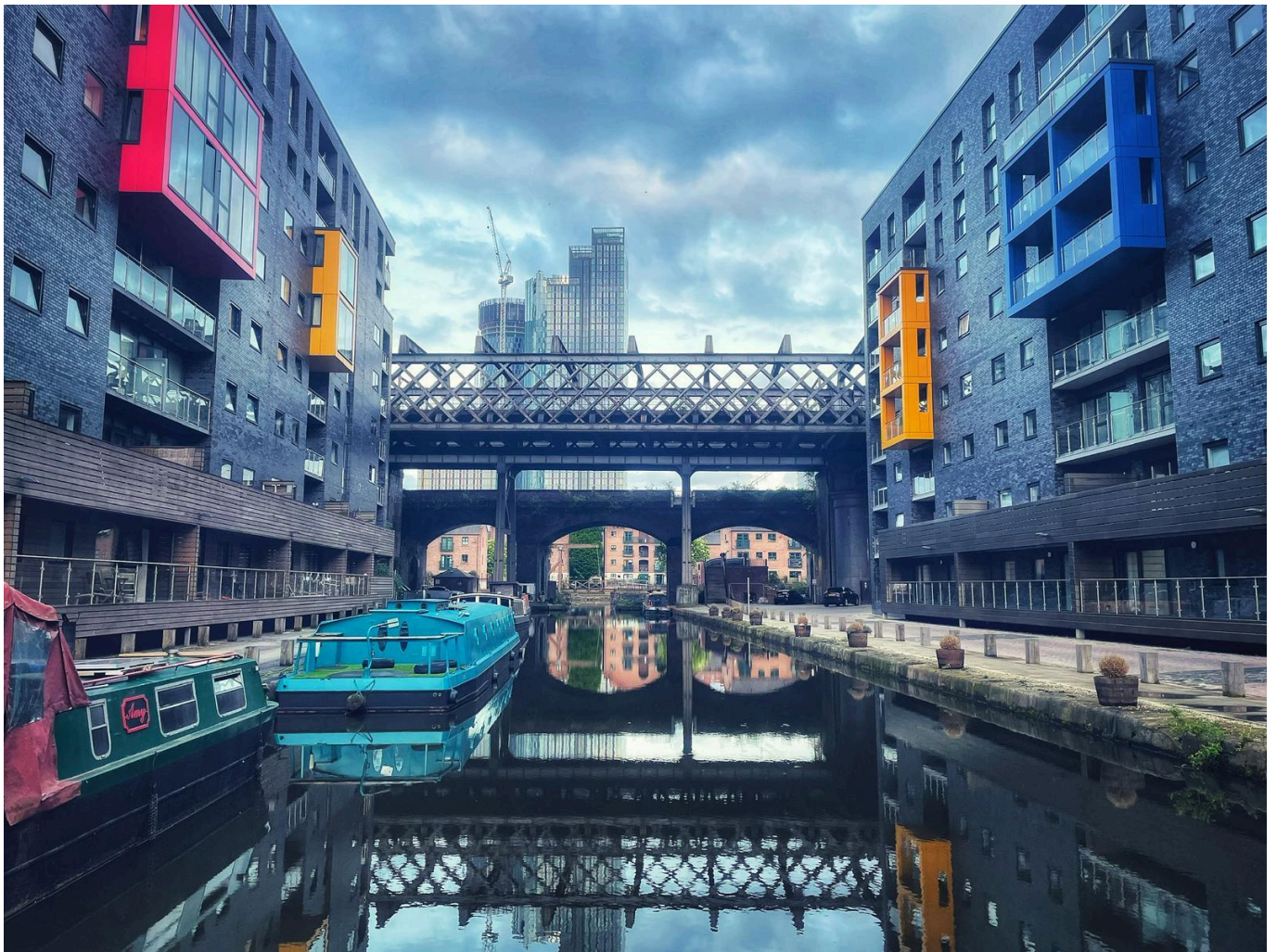


Castlefield Forum

2023: A Year in Review



The basin at Potato Wharf with the New Jackson neighbourhood on the horizon. Credit: B Hunter



Executive Summary

Welcome to our latest annual report where we are reflecting back on some wonderful activity that's happened across 2023; it's been an amazing year.

If you've been involved, a huge thank you for helping to make our neighbourhood a better place and if you have yet to get involved or know someone who would like to, do please get in touch.

2023 focus: how did we do?

A year ago we told you that the following were our 2023 priorities. Here's how we did:

- **The year of Corporate Social Responsibility (CSR):** we launched a new process to make it easier for businesses to self-serve when volunteering with us and therefore reducing Trustee input - allowing us to spend that time elsewhere.
- **Update and share our longer-term vision and strategy for Castlefield:** this is one where we have not spent enough time, but we have developed our first-ever public tree strategy, a 'Veg Plot 2.0' plan, and we've been an active player in the master planning for the Castlefield Viaduct project which has taken up large chunks of our time in 2023.
- **Street tree policy put into action:** the first four trees are now in the ground and plans afoot for a fifth. We won't stop there: we have grand plans...
- **Continue to build on and cement strategic partnerships with other organisations with whom we work:** relations are stronger than ever with the Science and Industry Museum, our 6 ward councillors (Deansgate and Hulme), the Manchester City Council Neighbourhood Delivery Team, National Trust, Y Club/Castlefield Hotel and the Veg Box People.
- **Work closely with National Trust on developing viaduct scheme for the full (permanent) project:** We have been fully involved and as lead community partner we continue to have a seat on the Viaduct Delivery Board
- **Fill our currency vacancies including Environmental Coordinator:** we strengthened our Trustee headcount in the clean and green sphere, and with stronger than ever relations with the Neighbourhood Team at the Council have decided not to fill this vacancy for now.
- **Roman Gardens improvement project:** after a very lengthy journey we have re-established planning consent for the Roman Gardens, and to accelerate the public lighting element on the North Gate we negotiated that as an exclusion from the project so that we can get going faster.

How we operate

As Trustees, we hold ourselves accountable so further ahead you will find more detail in terms of impact we have made this year as well as a narrative around some of the challenges we have had. It's worth mentioning that the majority of our volunteer Trustees also have day jobs, and those who are retired or not working also have a myriad of other commitments, so sometimes things do not move quite as fast as we plan. We are also heavily reliant on third parties to deliver some of our aspirations, plus we like to set ourselves ambitious but realistic goals.

The Trustees run our action groups which help to address our four key themes around **Cleaner, Green, Safer** and **Better**. Our Trustee activity is planned in a quarterly cadence using quarterly objectives. Find

out more about our action groups in the Appendix.

We continue to break down our objectives into clear quarterly goals. Each objective has measures under it, graded from:

Good (the bare minimum we would like to achieve) to

Great (even better) to

Incredible (bit of a long shot sometimes!)

At our public meetings we typically present our objectives plus results from the previous quarter. If you would like to get involved with any of our activities, please get in touch, we would love to hear from you (contact details are in the Appendix below).

Trustee update

The Forum is run by you, for you. Without the Trustees the Forum would not exist. None of us are paid for our roles, some work full or part time, none of us bring egos and we all strive for a better neighbourhood, so a huge thank you to all of them for all of their hard work. The pandemic has taught us that one does not need to be physically in Castlefield to have a positive impact on Castlefield. We've learned as a group that you can achieve plenty via electronic means.

In the last period, our former Chair Carol Rawsthorne (nee Middleton) stepped down after many, many years of selfless dedication to Castlefield and we wish her well in her new venture. After a long time in post as our second-ever Secretary, James Bowers stepped down to pursue his new career and again, we wish him well.

All is not lost, however, as B Hunter who originally joined us when we combined forces with Britannia Basin Community Forum has stepped up to become our third secretary and Jane Black has joined us as a new Trustee. Jane first came across our work when she took part in one of the original Castlefield Viaduct online consultations. Jane brings a wealth of experience as a former ward councillor.

In review: by theme

A cleaner and greener Castlefield

Clean and green activity

- We've delivered more than **800 volunteer hours** through our extraordinary Clean & Green Castlefield team. Huge shout out to Gary, Nena and Line who help lead this group
- A major collaboration with Friends of Sackville Gardens, called Grounds of The City, resulted in two cross-community collaborations and an award nomination with Volunteer Manchester
- We entered the RHS in 'It's Your Neighbourhood in Bloom' for Castlefield itself, and the viaduct in its entirety and were awarded **two** RHS Level 5 Outstanding Awards for our work in the neighbourhood and for the Castlefield Viaduct project. That's 6 years in a row of the top-level award for the neighbourhood
- Granary Gardens initial site clearance of detritus and debris completed
- An extra Trustee brought in to help run Clean & Green events
- Ellesmere Street bulb planting for some spring cheer
- We were on Radio Manchester in March '23 to talk about nitrous oxide canisters, the blight they cause and which have since been banned by the Government
- Sadly, we lost our environmental coordinator, and have since decided not to backfill the role

For 2023 versus 2022:

- An incredible 832 volunteer clean and green hours - remained stable which is good now that the pandemic is over and relatively 'normal life' ensues (was 812 hours)
- 61 events held, including 8 CSR events (was 53 in total)
- 219 Bags of litter collected (was 383; has declined as the group further focuses on gardening)

Clean and green strategic growth

- A pilot process in place to help bring on board more CSR opportunities and make sure we don't turn corporate help away
- A recovery and maintenance plan developed for the Granary Gardens
- The organic veg box scheme - in partnership with Veg Box People & Castlefield Hotel - is now one year old and is now no longer a trial
- The 'vegetable patch' in its second full year had a record year of production
- Our group has drafted and started putting into practice plans for 'Vegetable Garden 2.0', a major overhaul and upgrade. Tremendously exciting, because this was a originally just a piece of unadopted Castlefield sadness

Tree strategy in written and in use

- Using work by City of Trees as a basis, Russell produced our first-ever Castlefield tree strategy and we will be working alongside Manchester City Council and City of Trees in 2024 to help make Castlefield greener than ever
- We received four trees on the Blantyre Street triangle, which was a success in collaboration with City of Trees, the City Council arborists, our Deansgate Ward Councillors and nearby residents
- We've also been able to influence a conversation to replace about a dozen dead or missing Rowan trees on Slate Wharf and hope to see these planted in 2024

A safer Castlefield

Safer

- After a very slow start across much of 2023, where due to multiple personnel changes we lacked a strong relationship with Greater Manchester Police, things took a massive turn for the better towards the end of the year; we reignited relations with the Police with a city centre officer attending our final public meeting of 2023
- A 'Coffee With Cops' event took place in January 2024, our first-ever in the Hulme ward of Castlefield. Thanks to the Banyan Tree for hosting

A better, thriving Castlefield

Building our community spirit

- Thanks to Graham Hampton who was our comms lead, we've now got our first-ever comms strategy, though as Graham has moved to pastures new we need to bring on board a new comms lead
- We've trialled our first printed Castlefield calendar - to help showcase local photography talent and to check appetite for this as a future fundraising stream

Lighting

- We once again managed to get the Christmas lights up on Liverpool Road. This was funded via Manchester City Council's Neighbourhood Investment Fund

Roman Gardens revamp

- New project leadership established with Lou Pullan taking the lead and getting the planning application funded, submitted and planning consent approved - well done!
- We've restarted conversations with Amey to get the public lighting installed on the North Gate (we won that funding before the previous planning consent lapsed)
- Due to the major delays caused by us losing planning consent and because Laing O'Rourke have now gone off site from building Factory International/Aviva studios we sadly lost our offer of help to build the East-West pathway in the gardens. This is a major setback and means re-thinking our delivery plans

Collaborations and giving back

- We've strengthened relations with the Science & Industry Museum, Factory International/Aviva Studios, National Trust, Manchester City Council's Events Team and Castlefield Hotel/Y Club
- We completed a successful second collaboration with the Manchester School Of Architecture's MA students with another 2-week design collaboration
- We launched our first-ever Christmas charity collection for Bridging The Gap - you can still donate at Local Giving

Organisational resilience

- We gained a new Secretary after a six-month hiatus – thank you to B for stepping up
- We also on boarded Jane Black as our newest trustee
- Housekeeping including an updated data protection policy
- We centralised all of our key documentation

Helping shape permanent plans for Castlefield Viaduct

Initially scheduled to run from summer 2022 until late summer 2023, the pilot scheme has already been extended until September 2024. Over 95% of visitors to the pilot want to see the viaduct park become a permanent Manchester fixture and over 100,000 people have now been up on the structure. We are working very hard behind the scenes with the National Trust to make a permanent sky park a reality.

- As part of the design process for the permanent masterplan:
 - We continue to have a place on the Delivery Board for Castlefield Viaduct to ensure that the local community voice and experience is heard
 - We took part in the design team selection process, from the long list of 10 down to 3 and then down to selecting BDP's co-design bid as the selected design team. We ensured that a level playing field was present by having a very clear scoring matrix for the selection process
 - We've been part of the Community Engagement worksteam, which is part of the viaduct master plan consultation
 - Through the autumn and winter, the entire consultation process was completed for the viaduct with well over 300 people consulted. Huge thanks to BDP, Smiling Wolf, Deco Publique and National Trust for their extraordinary hard work



Castlefield Viaduct: our community plot. Credit: B Hunter

Upper and Lower Campfield

- Renovations have started at Upper and Lower Campfield Markets and we're pleased that their long-term use has been secured

Events strategy

- After many years of working at arms length with the Events team at the Council, there's now a working Events Strategy agreed for events in Castlefield Bowl. As part of this the Forum has been promised a £5,000 rebate for the Sounds of the City event from 2023 (payment due to land Q1 2024)
- The New Years Eve fireworks celebration was held for the first time in Castlefield Bowl (2023 into 2024). It's great to see this public space in use, building on the Events Strategy we helped to shape. Lessons learned however after crowds far exceeded expectations so we are yet to understand aspirations for the end of 2024

Financial update: year ending 30/04/2023

You can find our full and audited accounts in the Appendices.

Funding awards

We continue to pursue the Manchester City Council Neighbourhood Investment Fund grants as and when the need arises; this year they have helped to fund our clean and green activity as well as the planning application for the Roman Gardens and the Liverpool Road Christmas lighting.

Notable awards of other funding included £1000 from Screen Manchester: we have an arrangement such that any filming in Castlefield which is deemed to cause an inconvenience (e.g. road closure, a place out of use) will result in a donation to our coffers.

It is important to note that the vast majority of our funds are restricted as they are allocated against specific action group initiatives.

2023 financial position as at 30/04/2023

Our financial position is **£32,528.00**, broken down as follows

Uncommitted

General funds	£5,723.00
---------------	-----------

Restricted Funds

Roman Gardens	£26,005.00
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Castlefield Viaduct	£50.00
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MCC Clean & Green	£750
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Total	£32,528
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We submit audited accounts as part of our annual submission to the Charities Commission; Dan Coles is our auditor.

Biggest challenges ahead: short, medium and long term

Many of these carry over from and have evolved over the last 12 months.

Strategy

Just because we are volunteers and just because we are a small organisation doesn't mean we shouldn't have a robust long-term strategy. We've tried before, pre-pandemic, and it's time to make 2024 the year when we firm up where we want to take Castlefield next - and do that together with key partners and landowners. We are now exploring with MCC's Neighbourhood Team how we might utilise co-design to make this a reality.

Factory International & Aviva Studios

We are thrilled that Factory International have moved into their new permanent home (and if you've yet to have a peek inside, do please pop in). We are tremendously excited about the impact that the organisation and the building will have not just locally but on the Greater Manchester & national arts scene.

Located inside the Castlefield Conservation Area, we have good lines of communication with the team at Aviva Studios and are looking forward to many years working together. Now that the building has settled in and is getting going 'at scale' we have not yet seen any notable impacts with regards to access, egress, noise and parking thought this could change at any time as different types of event are held and as the built environment, access and site permeability evolves across the St John's neighbourhood.

People & a growing neighbourhood

Wider neighbourhood engagement remains a priority, notably with existing communities in Hulme and Ordsall plus residents from:

- Under construction and planned blocks in the Britannia Basin area of Castlefield; and
- Under construction and proposed towers in St John's (2 towers), Trinity Islands (2 towers) and Great Jackson Street/New Jackson (2 towers) - and many more in the pipeline

All of these extra residents represent a new energy in and around Castlefield, as well as a new pressure on local resources, transport and facilities. It's great to see at New Jackson a new NHS medical centre and opening in autumn 2024, a brand new primary school.

The Castlefield Viaduct has helped to unlock vast amounts of local consultation and we expect to develop new local relations on the back of this.

Trustees

Bringing on board skills and experience to not only keep our organisation resilient but to help us flourish and help us deliver on longer-term grand plans, including the full viaduct scheme and realisation of our Spirit of Castlefield ambitions. With 11 Trustees, we are in good shape - and need to build on the expertise and passion within; we have room for up to 15 Trustees. If you think you have a skill that we need, please get in touch.

Castlefield Viaduct

After Aviva Studios, the permanent viaduct scheme will represent the biggest-ever single investment in Castlefield for a public project and the biggest-ever public realm project in our neighbourhood. We can't wait but we also know that huge challenges remain with regards to funding, and that we need to be realistic that this is a long-haul project. The master planning design process is nearly complete to first draft stage; it is expected that the masterplan will be ready to submit to Planning in August 2024. There is a first look at the design process at our March 2024 AGM.

Increased traffic and footfall

With Aviva Studios completed and in full use, Water Street permanently closed to traffic, the St John's neighbourhood nearing completion and Castlefield Viaduct literally on the horizon, we expect there will be more people living, visiting or working in Castlefield than ever.

This will present challenges around parking, idling vehicles, pollution and of course the inevitable outflow of thousands of people from each and every Factory event. Aside from the annual flurry of 'Sounds of the City' gigs, we have never had to deal with sustained large volumes of people. We will monitor things carefully as new buildings and spaces come on stream, grow our relationship with Factory International and lean on help from the Council if any interventions are required.

Graffiti and litter...

...which continues as last year to blight Castlefield. We don't feel enough action is being taken by key stakeholders to address this, but we have seen green shoots of hope in early 2024.

We continue to be disappointed by levels of cleanliness around the Ellesmere Street area – this is a target for improvement for 2024.

We have seen very limited clean-up on a few heritage assets but at the moment the graffiti artists are very much winning. How might we address this? How might we turn a problem into an opportunity? We have started discussions around a more formal public arts programme but the time diverted to the Viaduct scuppered any chance to address this. The city centre has had some great successes with turning blank and unloved surfaces into public art; save for not having enough time to make it happen, there is no reason we cannot eventually replicate the best bits of this in Castlefield.

Looking ahead and closing remarks

We start 2024 with some very big tasks, challenges and opportunities ahead. A viaduct masterplan to get planning consent for. A strategy for more trees. Strengthening the new relationship with Greater Manchester Police. Plans for our biggest and best Veg Patch ever. Roman Gardens North Gate to get lit at night. More grot spots sorted. Building our longer-term strategy for Castlefield. Keeping an eye on development plans for the redundant arches on Bridgewater Street and the development sites in the southern portion of our neighbourhood. More awards to shoot for.

Please continue to support us and don't hesitate to get stuck in if improving your neighbourhood means something to you.

Finally, a reminder that the Forum exists by you, for you. **A huge thank you to all of our Trustees** and supporters who helped to keep the Forum diverse, alive and thriving. And if you feel like you might want to get involved yourself, just get in touch.

Calum McGowan

Chair - Castlefield Forum on behalf of Castlefield Forum Board of Trustees

info@ourcastlefield.co.uk



CASTLEFIELD

Preserving, Improving, Living –
in the heart of our city



Appendices

About Castlefield Forum

Castlefield Forum is a voluntary community group established in 2009 with the key aim of making Castlefield a better place for local residents, businesses, workers and visitors. Part of the Forum's original remit was set up to contribute to and influence Castlefield as a locality, whilst conserving and enhancing its heritage assets.

We are a multi-award winning neighbourhood organisation having been awarded the Queen's Award for Voluntary Service as well as over a dozen awards from the RHS, including 6 years in a row of 'Level 5 - Outstanding' for our clean & green efforts.

We became a Charitable Incorporated Organisation in 2019 and have always worked to bring people together for the long-term benefit of Castlefield.

Our objectives are:

- To protect and promote the Castlefield Conservation Area
- To secure the preservation, protection, development and improvement of features or areas of historic or public interest
- To promote the conservation of the environment
- To educate the public in the geography, history, natural history, culture and architecture of the area
- To promote high standards of planning and architecture
- To promote urban regeneration

As part of our reach we also look to build a stronger local community and voice, and provide several ways for people to get involved. The Forum consists of a board of 11 Volunteer Trustees (including residents and 3 business owners) and action groups - run by our Trustees - which work to meet these objectives, including:

- **Clean & Green Castlefield**, who have delivered nearly 2,700 volunteer hours over the last 3 years as well as developing our Castlefield tree strategy
- **Roman Gardens**, who recently re-secured planning consent for the upgrade of the Roman Gardens
- **Castlefield Viaduct & Spirit of Castlefield**: working as lead community partner alongside the National Trust and BDP to help deliver the long-term masterplan

The Forum meets publicly three times a year and meetings and action groups are open to all. Our elected Trustees typically meet twice a quarter, setting goals across a 4-month period and feed backing back on progress and challenges to the wider Forum.

Membership is open to anyone who lives, works or has an interest in Castlefield. It's a great way to meet others in the community, to have a say in what happens and to give something back to this amazing place. Join us!

Our organisation

Organisational overview for the period ending 4 March 2024.

Trustees who served during the year:

1. Calum McGowan (Chair)
2. Lou Pullan (Vice-Chair)
3. Giles Grover (Treasurer)
4. James Bowers (Secretary) - Stepped down in 2023
5. B Hunter (became Secretary in Q3 2023)
6. Carol Rawsthorne (Stepped down in Jan 2023)
7. Gary Rumens
8. Ian Hay
9. Ian McIlveen
10. Jane Black (joined us in 2023)
11. Line Hilton
12. Nena Adrienne
13. Russell Eckersley

Action Groups

Clean & Green Castlefield

- To work in conjunction with Manchester City Council (MCC) and other local partners to keep the area attractive, green and tidy
- Expanding the group's remit to maintain and develop green spaces, including community growing space
- Delivering an exciting new strategy which takes us to the end of 2024 and beyond
- To work in liaison with MCC and local partners to present a credible entry to the 'It's Your Neighbourhood' section of North West in Bloom, aiming for a Level 5 'Outstanding' award each year

Roman Gardens

- Delivering against our original masterplan to realise exciting, inspiring urban retreat in Manchester city centre

Spirit of Castlefield & Castlefield Viaduct

- Building on our work with the National Trust to understand the spirit of Castlefield, including its value to the city of Manchester and beyond, its heritage, people, buildings, open spaces, structures, waterways and stories.
- Supporting the National Trust's consultation, fundraising and delivery of the viaduct pilot and development of the full scheme
- Deliver & maintain the Castlefield community plot on the viaduct (opened July 2022)

Events, Marketing, Media & Signage (currently paused until we backfill a role)

- To raise the profile of Castlefield within the city, to develop our own events and contribute to events organised by others
- To increase financial self-reliance for the Forum by developing Castlefield's marketing potential, including improving our website
- To extend our programme of replacing damaged and out-of-date signage by producing new interpretative signs for new locations throughout the area

Social Media

Facebook Group - <https://www.facebook.com/groups/ourcastlefield/>
Instagram - <https://www.instagram.com/castlefieldforum/?hl=en>
On X - <https://twitter.com/ourcastlefield>

Facebook Clean and Green Group - <https://www.facebook.com/groups/cleangreencastlefield>
On X - <https://twitter.com/CGCastlefield>
Join us as a member by contacting - info@ourcastlefield.co.uk (opt out at any time)

Administration

Address: 73 Liverpool Road, Manchester, M3 4AQ

Auditor: Dan Coles FCCA

Bankers: Co-operative Bank, Manchester

Castlefield Forum Accounts YE 30042023 - Final -
Verified

CASTLEFIELD FORUM

ACCOUNTS FOR THE YEAR ENDED 30/04/2023

Treasurer's Report

I have prepared the accounts for Castlefield Forum for the year ending 30th April 2023.

These accounts comprise an Income & Expenditure overview and a Balance Sheet to provide visibility on general and restricted funds held.

All payments made have been verified by invoice copies.

No audit has yet been carried out on these accounts but, in my opinion as Treasurer, they represent a true and fair view of Income & Expenditure for the period.

These accounts will now be reviewed by an independent examiner.



Giles Grover

25th January 2024

Income Expenditure

Y/E: 30/04/2023	General Funds	Restricted Funds	Total
	£	£	£
Income & Expenditure			
Income			
Donations - Individuals & Organisations	866		866
Donations - Castlefield Filming	1,000		1,000
MCC - Roman Gardens		2,060	2,060
MCC - Castlefield Viaduct		561	561
Clean & Green - NIF		300	300
Manchester Cladiators - NIF		500	500
Forum Contribution to Viaduct Project		954	954
Total income	1,866	4,375	6,241
Expenditure			
Roman Gardens		2,060	2,060
Castlefield Viaduct		9,458	9,458
Clean & Green		350	350
Manchester Cladiators		1,030	1,030
Forum Admin Expenses - Quarterly Meetings & Website	857		857
Zoom Subscription	144		144
Public Liability Insurance	367		367
Forum Contribution to Viaduct Project	954		954
Total Expenditure	2,322	12,898	15,220
Surplus/(deficit)	-456	-8,523	-8,979

Statement of financial position

<u>Y/E: 30/04/2023</u>	<u>General Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
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Statement of financial position

Assets

Bank	5,703	26,805	32,508
Petty cash	20	0	20
Total	5,723	26,805	32,528

Liabilities

Charity General funds (repayable)	0	0	0
Restricted funds (repayable)	0	0	0
	0	0	0

Total assets less liabilities	5,723	26,805	32,528
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Reserves

B/f:	6,179	35,328	41,507
Movement in reserves (surplus/(deficit))	-456	-8,523	-8,979
Reserves c/f:	5,723	26,805	32,528

Reserves

<u>Y/E: 30/04/2023</u>	<u>General Funds</u>	<u>Restricted Funds</u>	<u>Total</u>
Changes in reserves			
<u>Movement in General funds</u>			
C/f 2022 (2021)	6,179		
Surplus/deficit Current year	-456		
Total General funds	5,723		5,723
<u>Movement in Restricted funds</u>			
	2022	Current Year	Total
Roman Gardens	26,005	0	26,005
Castlefield Viaduct	7,993	-7,943	50
MCC Clean & Green - Held in Trust	800	-50	750
Manchester Cladiators - Held in Trust	530	-530	0
Total Restricted funds	35,328	-8,523	26,805
Total Reserves	5,723	26,805	32,528

Banking - Detailed Analysis

B/f	Details	Opening Balance (01/05/2022)	Roman Gardens	Castlefield Viaduct	Clean & Green NIF	Manchester Cladiators NIF	Filming Donation	Individual Donations	Forum Admin Expenses	General Funds	Restricted Funds	Non-Forum Funds Held in Trust	Closing Balance at 30/04/23
										6,179.12	33,998.05	1,330.00	41,507.17
09/05/2022	Amazon							13.29		13.29			
16/05/2022	Nena - Hanging Baskets NIF				-200.00							-200.00	
23/05/2022	Calum Donation							20.00		20.00			
27/05/2022	Responsible FI - Donation							100.00		100.00			
31/05/2022	Screen Mcr						250.00			250.00			
31/05/2022	Screen Mcr						250.00			250.00			
09/06/2022	Under Armour - Donation C&G				300.00							300.00	
22/06/2022	Calum Donation							20.00		20.00			
30/06/2022	RV Roger - Viaduct Plants			-1,445.28							-1,445.28		
30/06/2022	Lazerian - Viaduct Artwork			-3,870.00							-3,870.00		
22/07/2022	Calum Donation							20.00		20.00			
12/08/2022	Software Acumen Ltd - Donation							500.00		500.00			
16/08/2022	Amazon							17.41		17.41			
22/08/2022	Calum Donation							20.00		20.00			
22/09/2022	Calum Donation							20.00		20.00			
26/09/2022	Cladiators - NIF Payout					-530.00						-530.00	
30/09/2022	Louise - Quarterly Meeting Refreshments								-139.48	-139.48			
30/09/2022	Graham - Website & Domain Expenses								-314.68	-314.68			
06/10/2022	Russell - Refund Viaduct Plants			-561.06							-561.06		
14/10/2022	Cladiators - NIF Event					500.00						500.00	
18/10/2022	Cladiators - NIF Event Payout					-500.00						-500.00	
24/10/2022	Calum Donation							20.00		20.00			
08/11/2022	Significant Other - Filming donation						250.00			250.00			
15/11/2022	Amazon							12.64		12.64			
22/11/2022	Calum Donation							20.00		20.00			
07/12/2022	RBIG - P/L								-366.91	-366.91			
09/12/2022	Sibs of Pressure - Filming donation						250.00			250.00			
19/12/2022	Countryside - Viaduct Payment			-3,582.00							-3,582.00		
22/12/2022	Calum Donation							20.00		20.00			
19/01/2023	B - Zoom Refund								-143.88	-143.88			
23/01/2023	Calum Donation							20.00		20.00			
31/01/2023	Amazon							15.57		15.57			
03/02/2023	MCC - NIF - Viaduct Bulbs			561.06							561.06		
06/02/2023	Elle R Leisure - Room for AGM								-100.00	-100.00			
10/02/2023	Roman Gardens - Planning Application		-2,060.20								-2,060.20		
22/02/2023	Calum Donation							20.00		20.00			
28/02/2023	Roman Gardens - Planning MCC Credit		2,060.20								2,060.20		
06/03/2023	Clean & Green Grounds of the City - Lunch for volunteers				-150.00							-150.00	
20/03/2023	B - Viaduct Domains Refund								-49.17	-49.17			
22/03/2023	Lau - Refund AGM Refreshments								-180.90	-180.90			
22/03/2023	Graham - Website & Domain Renewal								-73.20	-73.20			
24/04/2023	Amazon							7.39		7.39			
30/04/2023	Internal Transfer from General Funds to Viaduct Restricted Funds			953.82					-953.82	-953.82	953.82		
			£0.00	-£7,943.46	-£50.00	-£530.00	£1,000.00	£866.30	-£2,322.04	£5,723.38	£26,054.59	£750.00	£32,527.97 (inc. petty cash)

Petty Cash

	£
Petty Cash Balance as at 30/04/2022	20.17
Expenditure	_*
Petty Cash Balance as at 30/04/2023	<u>£20.17</u>

Letter from our auditor

Dan Coles FCCA
04/02/2024

FAO: Giles Grover
Treasurer
Castlefield Forum
Manchester

Dear Giles,

Thanks for the attached supporting information in your emails.

I report to the trustees, my examination of the accounts of Castlefield Forum (the Charitable Incorporated Organisation) for the period ended 30 April 2023.

I have completed an examination of the provided set of accounts and supporting documentation. I confirm that no material matters have come to my attention in connection with the examination, giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the Charity as required by section 130 of the Act
- 2) The accounts do not accord with those records
- 3) The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations

There were a couple of queries raised as to the accounting treatment of funds held for others, as well as the duration of 2 of the restricted funds. But your email responses have given assurance on these.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Yours sincerely,



Dan Coles FCCA